

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING  
NOVEMBER 18, 2013 – REGULAR SESSION**

The Board of Island County Commissioners (including Diking Improvement District #4) met in Regular Session on November 18, 2013 beginning at 10:00 a.m. in the Board of County Commissioners Hearing Room (Room #102B), Annex Building, 1 N.E. 6<sup>th</sup> Street, Coupeville, Washington. Jill Johnson, Chair, Kelly Emerson, Member, and Helen Price Johnson, Member were present. The meeting began with the Pledge of Allegiance.

*Note: To view the video recording of this meeting, go to the County's [website](#) or directly to [the video](#). If you are interested only in a specific topic, click on the timestamp located on [the agenda](#) for that particular issue to hear the discussion.*

**PUBLIC INPUT OR COMMENTS**

*[Documents on file with the Clerk of the Board]*

Public input or comments were offered by:

- Garrett Newkirk
- Mike Nevar
- Carol Wilkerson
- Response from Commissioner Emerson to Ms. Wilkerson's comments

**CONSENT AGENDA**

*[Documents on file with the Clerk of the Board]*

Pre-audited bills:	\$925,321.79
Vouchers:	\$656,698.49
Electronic funds transfers:	\$587,345.13
Payroll:	\$629,413.75
Minutes:	
Regular Session:	September 16, 2013
Work Session:	October 9, 2013 and October 16, 2013

**Historical Preservation**

Historical Preservation Grant with the Island County Historical Society for Collection and Preservation of Historical Photographs and Artifacts. Fees authorized under RCW 36.22.170(1)(a) fund this contract and can only be spent on historical preservation activities. Grant Amount: \$5,000.00 (RM-BOCC-2013-371)

**Human Resources**

- Memorandum of Agreement with Island County Deputies' Guild – Staff
- Resolution C-107-13 Establishing Salaries for Non-Bargaining Unit Employees (Excluding Elected Officials)

**Human Services**

- Request for Full Reconveyance with Saratoga Community Housing, Property Description: Frostad Pond Lot 3 (S8536-00-00003-0). Contract No. HS-10-12
- Request for Full Reconveyance with Saratoga Community Housing, Property Description: Frostad Pond Lot 37 (S8536-00-00037-0). Contract No. HS-10-12

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING  
NOVEMBER 18, 2013 – REGULAR SESSION**

- Request for Full Conveyance with Saratoga Community Housing, Property Description: Frostad Pond Lot 41 (S8536-00-00041-0). Contract No. HS-10-12

Public Works- County Roads

Schedule Public Hearing – Resolution C-108-13 (R-47-13) Petition to Vacate a Portion of County Road Right-of-Way – Petition to vacate a portion of County right-of-way known as Oceanside Drive located in the Plat of Lagoon Point; Petitioner Michael Manz. Date and time: December 16, 2013 at 10:15 a.m.

Public Works- Drainage

Agreement – Skillings Connolly, Inc.; Columbia Beach South Outfall Extension Design; Completion Date December 31, 2014; Amount: \$55,838.82 (RM-PW-2013-347) (PW-1320-144)

Public Works- Solid Waste

- Grant Agreement – WA State Department of Ecology; Coordinated Prevention Grant; Collection and Disposal of Hazardous Waste; Time Period: July 1, 2013 – June 30, 2015; Amount: \$419,943 (State \$314,957.25/County \$104,985.75) (RM-SW-2013-348) (PW-1320-153)
- Grant Agreement – Puget Sound Energy; Conservation Grant Agreement; Installation of variable frequency driver/controls for blower operation at Landfill. Amount: \$36,642 (PSE \$12,927/County \$23,715) (RM-PW-2012-302) (PW-1220-116)

**ACTION TAKEN:**

**Motion by Commissioner Price Johnson to approve the Consent Agenda as presented, second by Commissioner Emerson. Motion carried 3-0**

REGULAR AGENDA

*[Documents on file with the Clerk of the Board]*

Commissioners

Recommendation of Appointment/Reappointment to the Island County Housing Authority, Position #3 & #5

**ACTION TAKEN:**

**Motion by Commissioner Emerson to appoint Aubrey Vaughn to Position #5, second by Commissioner Johnson for purposes of discussion. Motion fails 1-2 (*Commissioners Price Johnson and Johnson voted no*)**

**Motion by Commissioner Price Johnson to appoint Doug Hofius to Position #5, second by Commissioner Johnson. Motion carried 2-0 (*Commissioner Emerson abstained*)**

**Motion by Commissioner Price Johnson to reappoint Rick Urban to Position #3, second by Commissioner Emerson. Motion carried 3-0**

The Board recessed at 10:37 a.m., reconvening at 10:45 a.m.

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING  
NOVEMBER 18, 2013 – REGULAR SESSION**

Resolution C-109-13 Congratulating the Atlantis Inc. ROV Team on their 2013 Pacific Northwest Championship

**ACTION TAKEN:**

**Motion by Commissioner Price Johnson to adopt Resolution C-109-13 Congratulating the Atlantis Inc. ROV Team on their Pacific Northwest Championship, second by Commissioner Emerson. Motion carried 3-0**

Selection of 2014 Chair of the Board of County Commissioners

**ACTION TAKEN:**

**Motion by Commissioner Emerson to select Commissioner Johnson as the 2014 Chair of the Board of County Commissioners, second by Commissioner Price Johnson. Motion carried 3-0**

**PUBLIC HEARINGS**

*[Documents on file with the Clerk of the Board]*

**Public Works- County Roads**

Franchise #190R – Point Lowell Water Association; renewal of franchise for existing water distribution system; located in portions of County Roads know as West Camano Drive and Point Lowell Road on Camano Island; located in Secs. 25 & 36, Twp 31N, R 2E. (RM-PW-2013-275) (PW-1320-125)

Bill Oakes, Public Works Director, presented the staff report and recommended approval.

Public comment was opened and there being none, public testimony was closed.

**ACTION TAKEN:**

**Motion by Commissioner Emerson to approve Franchise #190R, second by Commissioner Price Johnson. Motion carried 3-0**

Franchise #214R – Saratoga Terrace Community Club; renewal of franchise for existing water distribution system; located in the Plat of Saratoga Terrace on Camano Island; located in Sec. 31, Twp 31N, R 3E. (RM-PW-2013-342) (PW-1320-149)

Mr. Oakes once again provided the staff report and recommended approval.

Public comment was opened and there being none, public testimony was closed.

**ACTION TAKEN:**

**Motion by Commissioner Emerson to approve Franchise #214R, second by Commissioner Price Johnson. Motion carried 3-0**

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING  
NOVEMBER 18, 2013 – REGULAR SESSION**

Franchise #327 – Whidbey West Water Association; transfer and renewal of Franchise #162, #162(1) and #162(2) – John Sandusky – for an existing water distribution system; located in portions of County Road right-of-way in the Plats of Even Down, West Beach Vista, Pattons' Sunset Beach and Sandy Bubbles; Secs. 5 & 6, Twp 32N, R 1E and Secs. 31 & 32, Twp 33N, R 1E. (RM-PW-2013-178) (PW-1320-094)

Mr. Oakes presented the staff report and recommended approval.

Public comment was opened and there being none, public testimony was closed.

**ACTION TAKEN:**

**Motion by Commissioner Price Johnson to approve Franchise #327, second by Commissioner Emerson. Motion carried 3-0**

Franchise #354 – The Myers Group, LLC; franchise for new water distribution system; located in portions of County Road right-of-way known as Woodland Drive and McElroy Road; located in Secs. 31 & 32, Twp 32N, R 3E (RM-PW-11-0241) (PW-1120-082)

Mr. Oakes provided the staff report and recommended approval.

Public comment was opened and there being none, public testimony was closed.

**ACTION TAKEN:**

**Motion by Commissioner Emerson to approve Franchise #354, second by Commissioner Price Johnson. Motion carried 3-0**

**COMMISSIONERS COMMENTS AND ANNOUNCEMENTS**

Board Members provided their respective comments and announcements, including remarks on the following subjects:

**Commissioner Emerson**

- Would like to suggest that the Budget Director provide her opinion as to whether it would be beneficial to consider a biennial and zero based budget
- Recommended that the Commissioners invite former State Auditor Brian Sonntag to speak to the Board and public on the Open Public Meetings Act and Public Records Act

**Commissioner Price Johnson**

- With consensus of the Board, Commissioner Price Johnson will move forward with a vote for the WSAC 2014 Legislative Agenda

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING  
NOVEMBER 18, 2013 – REGULAR SESSION**

Bi-Weekly Payroll Transition

*Presented by Human Resources – Melanie Bacon*

Authorization request that non-represented employees on the bi-weekly pay cycle be provided a one-time opportunity to cash-out up to 100 hours of accrued leave at 100% value. Approval would help cushion the adjustment for employees as the County transitions to a bi-weekly pay schedule from twice monthly.

**ACTION TAKEN:**

**Motion by Commissioner Price Johnson to approve the one-time only leave cash-out opportunity for non-represented employees, second by Commissioner Johnson. Motion carried 3-0**

Clean Water Utility

Commissioner Johnson suggested that agriculture land be placed into the same zoning classification as parks and other open space areas that are assessed a fee of \$5.00 per parcel. The intention behind the proposal is to help reduce a large burden placed on agricultural communities. With support from Commissioners Johnson and Emerson, the issue will move to the November 25 Regular Agenda for consideration.

Marijuana Moratorium

To consider accommodating a shorter duration or not having a moratorium at all, Commissioner Emerson moved to appeal the moratorium. Motion failed for lack of a second. It was recommended that the Planning Director provide his timeline for discussions with the Planning Commission and public so there are some assurances about what that timeline might look like.

**EXECUTIVE SESSION ANNOUNCED**

At 11:19 a.m. Commissioner Johnson announced that the Board would recess then meet in Executive Session at 11:30 a.m. as allowed under RCW 42.30.110(1)(i) to discuss with legal counsel representing the County potential/pending litigation. The Executive Session would be held in the Administration Building, Conference Room 218, 1 NE 7<sup>th</sup> Street, Coupeville, and was expected to last approximately 30 minutes. No announcement was anticipated thereafter.

At 11:19 a.m. the Board recessed.

At 11:30 a.m. the Board, along with their attorney, immediately went into Executive Session.

At 12:00 p.m. Commissioner Johnson announced that an additional 45 minutes would be needed for Executive Session.

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING  
NOVEMBER 18, 2013 – REGULAR SESSION**

There being no further business to come before the Board the meeting adjourned at 12:45 p.m. following Executive Session. The Board will meet next in Regular Session on Monday, November 25, 2013 at 11:00 a.m. for Roundtable, followed by agenda items at 6:00 p.m.

BOARD OF COUNTY COMMISSIONERS  
ISLAND COUNTY, WASHINGTON

\_\_\_\_\_  
Jill Johnson, Chair

\_\_\_\_\_  
Kelly Emerson, Member

\_\_\_\_\_  
Helen Price Johnson, Member

ATTEST:

\_\_\_\_\_  
Debbie Thompson, Clerk of the Board